

Rules and Procedures for Coach Simpson's Class

RULES and CONSEQUENCES

Rules

- Follow all directions the first time they are given
- Keep hands, feet, and objects to yourself
- Use appropriate language
- Bring all necessary materials to class
- Work only on assigned tasks
- Keep your bag, purse, head off the desk
- No food, drinks, or gum

Consequences

If you choose to break a rule, you will be subject to the following consequences:

- First Offense—Verbal Warning
- Second Offense—Morning detention (8:15-8:45)
- Third Offense—Parent Call
- Fourth Offense—Referral

***These are minimum consequences. Repeat offenses will result in more serious consequences.

Any serious discipline problems will result in an immediate office referral!!

PROCEDURES

What should I do when I enter the classroom?

Within the first three minutes of class:

- Have all materials ready
- Be seated before tardy bell rings
- Turn homework in to the appropriate folder
- No talking after tardy bell rings
- Begin working on Current Event

What is meant by Current Event and why must I do this?

- Every class period you will bring in a newspaper article (must be a WORLD article not a US article)
- You will read your article and complete the Current Event Main Idea Summary
- The article and summary will be glued into your spiral notebook and an accurate table of contents must be kept
- Periodically the notebooks will be taken up as a MAJOR grade.
- By doing these, you will become aware of what is happening in the World today.

What should I do at the end of class?

- Gather all materials when instructed to do so
- Remain seated until dismissed by teacher

How do I get makeup work?

When you are absent it is **YOUR** responsibility to get your makeup work.

- Check the calendar to see what topics were covered. Get make up work from Make-Up Work box for your class. If notes were taken, go to the website and get the notes.
- You will be given one extra class day for every class day absent plus one extra class day to turn in the assignment. Make up work will be accepted without penalty with a permit.
- Attach a "Late Homework/Makeup Work" sheet when turning in makeup work.

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What if I turn my homework in late?

- Homework turned in after it has been picked up at the beginning of class will be counted as if it is one day late.
- The school late work policy will be enforced. You may earn a maximum grade of 75% for homework turned in 1 class day late, max of a 65% for homework turned in 2 class days late and max of 55% for 3 class days late. All late work must be submitted no later than one week prior to the last day of the grading period
- You must attach a "Late Homework/Makeup Work" sheet to all work turned in after the due date.

What should I do if I fail a test?

- You will be offered an opportunity for retesting and/or test corrections for major assignments not mastered (74).
- To be eligible for retest or test corrections, you must first receive tutoring from the tutoring center
- The highest grade for a retest and/or corrections is a 75.

What should I do if I have to go to the restroom?

- Make every attempt to use the restroom during passing period
- Students will not be allowed to leave class for the restroom in the first or last 10 minutes of class
- Students will not be allowed to leave if the teacher is lecturing or if class presentations are being done
- Students will not be allowed to leave if they are taking a test, only after the test has been turned in can a student leave to use the restroom
- Students will not be allowed to use the restroom if the privilege has been abused

Am I allowed to listen to music or have my cell phone out during class?

- Listening to your own device is a privilege and will be allowed if the privilege is earned.
- If allowed to listen to music, headphones must be used and the volume turned down.
- A privilege can be taken away as easy as it is given.
- Cell phones are to be kept on silent and either put away or kept face down on the desk
- Privileges can be earned to have "cell phone check" mid class and will be determined by the teacher.
- During a test all cell phones will be kept in your bag (not your pocket) and will remain put away until the teacher has announced the test is over.

Will I be able to earn extra credit in this class?

- Extra credit will be offered throughout the year
- Extra credit points will be added to lowest test grade or used to drop a low daily grade
- Extra credit will have a due date and must be turned in on time to receive the points

What to say instead of "I Don't Know"

- **May I please have some more information?**
- **May I have some time to think?**
- **May I ask a friend for help?**
- **Where could I find that information?**
- **Can you ask the question a different way?**

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